


Yate Town Council

Full Council

Wednesday 4th January 2023

You are hereby summoned to attend a meeting of **Yate Town Council** to be held at **Poole Court (Council Chamber)** on **Tuesday 10th January 2023** between 7.00pm and 8.30pm for the purpose of transacting the business set out in the Agenda below.



Hayley Townsend
Town Clerk

Anyone attending this meeting is encouraged to follow the below guidance:

- *On entering the venue, please use hand sanitiser*
- *Attendees must not attend if showing any symptoms of Covid-19.*
- *No papers will be available; attendees are requested to download documents to their devices prior to the meeting;*
- *Attendees are encouraged, wherever possible, to take low carbon transport to meetings including walking, cycling, car sharing etc.*

In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please leave the building through the nearest fire exit or safest evacuation route. Please meet by the flag pole in the car park.

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

1. Apologies for absence

- a) To receive apologies for absence.
- b) To receive leave of absence requests from Councillors Sandra Emms and Jane Price until 9th May 2023.
- c) To **NOTE** the disqualification of former Councillor, John Serle, owing to the 6-month rule of non-attendance (s85 of the Local Government Act 1972) and to be advised that a vacancy has occurred. As we are within 6 months of the May 2023 elections, no election will be called at this time. The Town Council to **RESOLVE** whether to co-opt to the vacancy or leave vacant until the elections.

2. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.

3. To receive any requests for dispensations.
4. Public Participation Session with Respect to Items on the Agenda.
5. To receive and **APPROVE** the Minutes of the Town Council Meeting held on 25th October 2022. [Click here for minutes](#)
6. To receive and **NOTE** the Minutes of the Environment and Community Committee meeting held on 8th November 2022. [Click here for minutes](#)
7. To receive and **NOTE** the Minutes of the Planning and Transportation Committee meeting held on 22nd November 2022. [Click here for minutes](#)
8. To receive and **NOTE** the Minutes of the Finance and Governance Committee meeting held on 6th December 2022. [Click here for minutes](#)
9. To receive and consider the following items on the Clerk's Report. (Copy herewith)

1. Items Referred from the Environment and Community Committee Meeting Held on 8th November 2022

2. Items Referred from the Finance and Governance Committee Meeting Held on 6th December 2022

- 2/1 Income and Expenditure Report to 30 September 2022
- 2/2 Meeting Dates 2023/2024
- 2/3 Funding Agreement – Citizens Advice South Gloucestershire
- 2/4 Yate & District Bowling Club

3. Items Referred from the Planning and Transportation Committee Meeting Held on 22nd November 2022.

4. Delegated Decisions

- 4/1 Record of Delegated Decisions
- 4/2 Planning Comments Submitted under Delegated Powers (18th October 2022, 1st November 2022 and 13th December 2022)

5. Financial Reports

- 5/1 Accounts for Payment
- 5/2 2023/2024 Budget

6. Town Council Project Steering Group Reports (Task Limited)

- 6/1 Play Areas and Properties Project Steering Group
 - (a) Brinsham Play Area Trail Collaboration
 - (b) Kingsgate Park Refurbishment Project

- 6/2 YOSC
 - (a) YOSC Multi-Activity Building (MAB) (Boxing Community Building Project)
 - (b) YOSC Drainage Improvement Project
 - (c) YOSC Liaison – Governance

- 6/3 New North Yate Community Building

7. Consultations

- 7/1 Current Consultations
 - SGC - Seeking Views on New Compact
 - Wessex Water – Draft Water Resources Management Plan 2024
 - SGC – Clean Air Action Plan
 - SGC Budget – Phase 2

- 7/2 Consultations Responses
 - Bristol City Council & Environment Agency – Flood Risk Survey
 - Commons Adjournment Debate – Unadopted Road & New Housing Facilities

- 7/3 Urgent Consultations

8. Yate Town Centre

- 8/1 Yate Town Centre Strategy Group

9. Ladden Garden Village

10. Mini Holland

11. Consideration of Impact of Decisions on Climate and Waste

12. Confidential Items

- 12/1 Confidentiality Confirmation

To **RESOLVE** to enter confidential session if required: *In view of the confidential nature of the business to be transacted, pursuant to the*

Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.

12/2 YOSC Liaison – Governance

12/3 Update from Mayor - Potential Future Projects

12/4 To **RESOLVE** to return to public session.

Yate Town Council

Full Council meeting

10 January 2023

Town Clerk's Report

1 ITEMS REFERRED FROM THE ENVIRONMENT & COMMUNITY COMMITTEE MEETING HELD ON 8th NOVEMBER 2022

To **NOTE** that no items were referred to Full Council from the Environment and Community Committee meeting of 8th November 2022.

2 ITEMS REFERRED FROM THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD ON 6th DECEMBER 2022

2/1 Income and Expenditure Report to 30 September 2022

To receive and consider income and expenditure report to 30 September 2022. (Appendix 1).

2/2 Meeting Dates 2023/2024

To receive and consider the schedule of meetings for the ensuing year. (Appendix 2)

2/3 Funding Agreement – Citizens Advice South Gloucestershire (CASG)

To receive and consider the following recommendation:

- grant fund £3,846 to Citizens Advice South Gloucestershire (CASG) for the period January 2023 to March 2023 to allow for an additional session to be implemented to support Yate residents with their current needs, including the cost-of-living “marker” issues that CASG have identified recently;
- a one-year Funding Agreement be entered into with CASG to the sum of £15,384 from 1 April 2023 to 31 March 2024;
- CASG be asked to contact Yate Town Council in November 2023 during its budget setting period, to provide an update regarding its funding situation.

2/4 Yate & District Bowling Club

To receive and consider the recommendation that Yate & District Bowling Club is offered a six-month licence from April 2023 onwards at a cost of £15,165.00.

3 ITEMS REFERRED FROM THE PLANNING & TRANSPORTATION COMMITTEE MEETING HELD ON 22nd NOVEMBER 2022

To **NOTE** that no items were referred to Full Council from the Planning and Transportation Committee meeting of 22nd November 2022.

4 DELEGATED DECISIONS

4/1 Record of Delegated Actions

To **NOTE** that where action has been taken between meetings, it has been in consultation with members of the council via email and the existing below delegation invoked:

“The Town Clerk shall have the power to take action as necessary between Meetings of the Full Council, Committees, Sub-Committees, Project Steering Group Committees and Working Groups provided that such action is in accordance with the policy of YTC and is within budget.”

To receive list of decisions taken using above delegation to 20 December 2022.

[Click here for report.](#)

4/2 Planning Comments Submitted Under Delegated Powers

To **NOTE** that Planning and Transportation Committee meetings did not take place on 18th October 2022, 1st November 2022 and 13th December 2022 and comments were compiled in consultation with members of the Planning and Transportation Committee and submitted in accordance with delegated powers; to be reported to the next Planning and Transportation Committee meeting.

5 FINANCIAL REPORTS

5/1 Accounts for Payment

To receive and **NOTE** the accounts for payment previously authorised in line with the Financial Regulations. [Click here for payment list.](#)

5/2 2023/2024 Budget

To receive and approve budget for 2023/2024 and **RESOLVE** amount to precept from South Gloucestershire Council. (Appendix 3)

5/3 Staffing and Governance Sub-Committee

To consider recommendation in the third bullet point in the below extract from the Finance and Governance Committee minutes of 6th December 2022:

It was **RESOLVED** that:

- The Estates Person vacancy be readvertised as a Monday to Friday role;
- A second vacancy be advertised for weekend hours with the option of either a September to May role to cover seasonal football duties, or as an all-year round role to cover seasonal football duties and assist with additional duties outside of the football season. The estimated additional cost to the council will be £7,022.29 for the seasonal role or £9,913.82 for the all-year round role. (HR validation required on salary scale to be applied);
- If recruitment into the second vacancy of either of these roles is successful, it be **RECOMMENDED** to Full Council that the staffing structure be changed accordingly.

6 TOWN COUNCIL PROJECT STEERING GROUP REPORTS (TASK LIMITED)

6/1 Play Areas and Properties Project Steering Group

(a) Brinsham Play Trail Collaboration

To **NOTE**:

- a meeting took place with Live West, following the workshops that took place in 2022 and a proposal for play trail items was received from Juneau Projects. The following feedback was sent to Juneau by Live West, outlining more specific aspirations for the trail:
 - Theme of play – the woodland path will connect up 3 traditional playgrounds. This woodland path should offer a space for alternative types of play, engaging with nature thus creating a play trail through the woods;
 - Engage children to play in the woodland and engage with nature/blending play and nature (hide and seek, tree climbing, jumping logs etc);
 - Bright and attractive;
 - Can the proposal include feedback from the public who took part in the 'Wild Things' workshops?
 - perhaps a few options; either Good/Better/Best or a proposal that could be phased or added to when more funding became available.

Juneau responded to offer a meeting to discuss the proposal with YTC and Live West in January 2023.

- The following was agreed at the Environment and Community Committee meeting on 8th November 2022:

YTC to send formal notification of intentions (by end January 2023) to the Barratts representative containing principle ideas for the intentions concerning our plans, drawings and photos for play trail and outlining

what YTC leaseholder rights are. Barratts will then consider it. (Councillor Chris Willmore to draft correspondence)

To **NOTE** that Councillor Chris Willmore prepared a paper, with support from officers, and sent it to Barratts in December 2022. (Appendix 4) Thanks be extended to Councillor Willmore and officers involved.

To grant delegated powers to the Play Areas and Properties Project Steering Group to continue to work with Barratts on the Brinsham Play Trail collaboration.

(b) Kingsgate Park Refurbishment Project

To **NOTE**:

- Approval from the Department for Levelling Up, Housing and Communities (DLUHC) has been received for a loan of £300,000 towards the refurbishment of a play area. The approval is valid for one year from 22 December 2022;
- Now that approval has been granted, an application to the Public Works Loan Board is to be made to draw down the loan at least two weeks before the intended advance date (and within the 12-month approval from the DLUHC);
- An application to Enover Community Trust (ECT) for funding to the value of £25,000 was successful. Following consultation with the Play Areas and Properties Project Steering Group, the following items have been selected to be funded by the ECT grant:
 - Removal/replacement of zip wire, up to £10,000 (replacement cost ex-VAT: £8,368.42. Officers will confirm if removal of the existing structure is required; this may increase replacement cost therefore, additional funding has been allocated to this item until full cost is confirmed);
 - Removal/rebuild MUGA walls up to £5000 (estimate);
 - Resurfacing of MUGA up to £10,000 (estimate);
- Correspondence has been sent to Children's Play Company (CPC) to advise the quote for refurbishment of Kingsgate Park play area has been accepted, and to advise of the process YTC is taking re the PWLB loan. Further information has been requested from CPC, as follows:
 - Timescales for installation;
 - Timescales for installation of the zip wire;
 - Recommendations for type of contract (JCT, Order, Deed) for consideration by the Project Steering Group;
 - Payment schedule;
 - Risk assessments, method statements (RAMS) and proof of insurances;
 - References;
- The refurbishment business case has been submitted to SGC's Property Services department, with a request to remove the 2028 break clause, in the 50 year lease agreement for Kingsgate Park. A response is awaited;
- A meeting of the Play Areas and Properties Steering Group, has been set for 10th January 2023 to review:

- Phase 2:
 - new equipment brief including: accessible/inclusive, quiet play and socialisation equipment, water play;
 - landscape architect (new equipment).
- Funding and Legal:
 - Update on ECT grant of £25,000;
 - PWLB;
 - SGC planning feedback re. removal of 2028 break clause in lease for Kingsgate Park, and landlords' consent for refurbishment works (if available);
 - contract mechanism for refurb and new equipment.
- Brinsham nature and play trail (a working title):
 - Update on opportunity with Barratts to install a path connecting play spaces in Brinsham, with nearby play areas in Ladden Garden Village development;
 - Creative play proposals from Juneau Projects, for play related art installations to feature in the nature trail.
- Eggshill play area.
- The draft time scale for the Kingsgate Park refurbishment project [Click here for draft time line](#)

6/2 YOSC

(a) YOSC Multi-Activity Building (MAB) (Boxing Community Building Project)

To NOTE:

- mirrors were installed on 9th December 2022;
- external solar PIR lights were installed in November 2022;
- The MAB building project is now concluded. Any other matters connected to the MAB will be reported via the YTC YOSC Facilities Project Steering Group as part of the overall facility management/liaison with YOSC Ltd. Thanks are extended to all those involved with the MAB project.

(b) YOSC Drainage Improvement Project

Following a meeting of the Priorities Working Group on 14 October 2022, no further action has been taken on this project. In early 2023, a meeting of the YOSC Facilities Project Steering Group will be called to offer discussion time with Officers about YOSC projects.

(c) YOSC Liaison – Governance

To NOTE that a draft lease and funding agreement for the YOSC site is under negotiation with YOSC Ltd.

6/3 New North Yate Community Building (NNYCB)

To receive copy of response from Luke Hall MP to a local resident in respect of New North Yate Community building. [Click here to read response.](#)

To agree way forward.

7. CONSULTATIONS

7/1 Current Consultations

Consultation Name	Link	Date Circulated	Closing Date	Notes
Seeking views on adopting a new Compact which moves from the current rules-based codes to a set of agreed principles governing behaviour.	Click here for consultation	28.10.22	22.1.23	
Wessex Water – Draft Water Resources Management Plan 2024 - Consultation	Click here for wessex water resources management plan	1.12.22	6.2.23	
South Gloucestershire Council Clean Air Action Plan	Click here for consultation details	With agenda	31.1.2023	
Consultation South Gloucestershire Council Budget - Phase 2	Click here for consultation details	20.12.2022 (Also circulated to Yate Heritage Centre Mgmt Committee)	15.1.2023	At the meeting of the Finance & Governance Committee on 6.12.22 it was RESOLVED that delegated powers be granted to the Clerk to submit

				comments in consultation with the RFO, Councillors Mike Drew, Cheryl Kirby and Chris Willmore.
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7/2 Consultation Responses

Consultation Name	Link	Date Circulated	Closing Date	Notes
Bristol City Council & Environment Agency Flood Risk Survey	Click here for survey.	21.10.22	28.10.22	Response submitted by Councillor Chris Willmore on 25.10.22 via online survey. Click here to read response submitted
Commons Adjournment Debate - Unadopted Roads & New Housing Facilities - 1/12	Click here for link to debate .	29.11.22	30.11.22	Response submitted by Councillor Chris Willmore 30.11.22

				Click here to read response submitted
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7/3 Urgent Consultations

To receive any urgent consultations.

8 YATE TOWN CENTRE

8/1 Yate Town Centre Strategy Group

To **NOTE** that the meeting of the Yate Town Centre Strategy Group took place on Monday 24th October 2022 and the minutes were subsequently reported to the meeting of the Environment & Community Committee on 8th November 2022.

9 LADDEN GARDEN VILLAGE

Further to Minute No 5.11 of the Finance and Governance Committee meeting of 6th December 2022 (SGC response to Councillor Chris Willmore) and Minute 67 of the Full Council meeting of 25th October 2022, to receive update as to whether there has been any formal response to YTC from the Chief Executive of South Gloucestershire Council, further to deep concerns in respect of delivery of facilities at Ladden Garden Village and request for a meeting with senior SGC officers.

10 MINI HOLLAND

To formally **RESOLVE** to support (in principle) the South Gloucestershire Council draft bid to WECA for a pilot 'Mini Holland' scheme for Yate.

(Government timeline has not yet been finalised for criteria or bids; however WECA was due to decide which bids to back in December 2022)

The following statement was sent to South Gloucestershire Council on Friday 9th December 2022, following email consultation with members.

We write to confirm that Yate Town Council supports the bid for the Mini-Holland Proposal (in principle) at this early stage and look forward to working with communities to develop solutions.

11 CONSIDERATION OF IMPACT OF DECISIONS ON CLIMATE AND WASTE

To consider if there are any impacts on climate and waste following decisions taken during the meeting.

12 CONFIDENTIAL ITEMS

12/1 Confidentiality Confirmation

To **RESOLVE** to enter confidential session if required: *That in view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

12/2 YOSC Liaison - Governance

To receive confidential report and take decision on the recommendation contained therein. (Confidential Appendix 5)

12/3 Update from the Mayor - Potential Future Projects

To receive confidential report from Councillor Cheryl Kirby (Confidential Appendix 6)

12/4 To **RESOLVE** to return to public session, if required.

08/11/2022

YATE TOWN COUNCIL

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Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Bowling Green/Sports Pavilion							
	Income	15,494	15,185	15,165	(20)			100.1%
	Expenditure	21,876	7,264	25,103	17,839	741	17,098	31.9%
	Movement to/(from) Gen Reserve	(6,382)	7,920					
102	Football Pitches/Pavilion							
	Income	7,237	1,677	7,023	5,346			23.9%
	Expenditure	18,557	6,693	19,646	12,953	(40)	12,993	33.9%
	Net Income over Expenditure	(11,320)	(5,017)	(12,623)	(7,606)			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	(2,010)	0					
	Movement to/(from) Gen Reserve	(9,310)	(5,017)					
104	Tennis Courts - Sunnyside Lane							
	Income	1,321	1,275	1,574	299			81.0%
	Expenditure	359	3,286	3,556	270		270	92.4%
	Net Income over Expenditure	962	(2,011)	(1,982)	29			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	(386)	0					
	Movement to/(from) Gen Reserve	1,348	(2,011)					
105	Kingsgate Park							
	Income	8,006	8,188	8,398	210			97.5%
	Expenditure	32,099	11,663	37,809	26,146	3,800	22,346	40.9%
	Net Income over Expenditure	(24,093)	(3,475)	(29,411)	(25,936)			
	plus Transfer from EMR	-2,039	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	(26,132)	(3,475)					
106	Brinsham Fields							
	Expenditure	17,595	3,445	21,904	18,459	212	18,247	16.7%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	(17,595)	(3,445)					
108	Abbotswood Centre							
	Income	0	1,049	0	(1,049)			0.0%
	Expenditure	441	181	1,146	965	210	755	34.2%
	Movement to/(from) Gen Reserve	(441)	868					
109	YOSC							
	Income	29,060	8,517	78,980	70,463			10.8%
	Expenditure	62,555	10,494	149,874	139,380	2,663	136,717	8.8%
	Net Income over Expenditure	(33,496)	(1,977)	(70,894)	(68,917)			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	(9,413)	0					
	Movement to/(from) Gen Reserve	(24,083)	(1,977)					
111	PA - Eggshill Lane							
	Expenditure	1,871	152	1,394	1,242	62	1,180	15.3%
112	PA - Kingsgate Park Junior							
	Expenditure	2,217	293	1,222	929	31	898	26.5%
113	PA - Kingsgate Park Senior							
	Expenditure	1,822	156	2,401	2,245	31	2,214	7.8%
114	PA - Howard Lewis							
	Expenditure	2,986	482	1,432	950	274	676	52.8%
115	PA - St Mary's Senior							
	Expenditure	1,724	514	1,569	1,055	31	1,024	34.7%
116	PA - St Mary's Junior							
	Expenditure	910	144	1,101	957	31	926	15.9%

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Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	
117	PA - Tyndale Park	Expenditure	3,613	270	3,850	3,580	62	3,518	8.6%
118	PA - Wellington Road	Expenditure	448	71	839	768	62	706	15.9%
119	PA - Witches Hat	Expenditure	3,563	1,416	4,440	3,024	124	2,900	34.7%
	plus Transfer from EMR		0	0					
	less Transfer to EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(3,563)</u>	<u>(1,416)</u>					
120	PA - Abbotswood	Expenditure	4,513	52	1,289	1,237		1,237	4.1%
121	PA - Millside Playzone	Expenditure	1,753	466	1,445	979	62	917	36.5%
122	PA - Lye Field	Expenditure	59	15	839	824	62	762	9.2%
123	PA - Peg Hill Skate Park	Expenditure	10,193	699	9,239	8,540	62	8,478	8.2%
	plus Transfer from EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(10,193)</u>	<u>(699)</u>					
124	PA - Yate West Kickabout	Expenditure	229	71	839	768	62	706	15.9%
125	PA - Longs Drive Playzone	Expenditure	693	196	1,259	1,063	62	1,001	20.5%
126	PA - Brinsham Park	Expenditure	1,940	144	1,339	1,195	62	1,133	15.4%
129	Play Areas	Expenditure	44,098	0	60,594	60,594		60,594	0.0%
130	Open Spaces	Income	391	60	60	0			100.0%
		Expenditure	78,682	19,361	90,472	71,111	4,872	66,239	26.8%
	Net Income over Expenditure		<u>(78,291)</u>	<u>(19,301)</u>	<u>(90,412)</u>	<u>(71,111)</u>			
	plus Transfer from EMR		0	450					
	Movement to/(from) Gen Reserve		<u>(78,291)</u>	<u>(18,851)</u>					
160	Estates Staff	Income	2,165	0	0	0			0.0%
		Expenditure	110,328	134,092	109,791	(24,301)	909	(25,209)	123.0%
	Movement to/(from) Gen Reserve		<u>(108,163)</u>	<u>(134,092)</u>					
170	Est Crewcab Tipper WA66ECX	Expenditure	7,054	3,254	6,848	3,594		3,594	47.5%
171	Est Kangoo Bus Van WN71SZG	Expenditure	5,249	2,662	4,580	1,918		1,918	58.1%
172	Est Tractor J418 ODG	Expenditure	1,577	300	1,864	1,564		1,564	16.1%
173	Est Kubota Mower Y434 HEU	Expenditure	800	1,702	1,759	57	225	(168)	109.5%
174	Est Renault Kangoo BT18 DZL	Expenditure	3,552	3,983	4,115	133		133	96.8%
175	Est - spare cost centre	Expenditure	0	10	0	(10)		(10)	0.0%
176	Estates Equipment	Income	73	0	0	0			0.0%
		Expenditure	5,990	3,648	5,323	1,675	(492)	2,167	59.3%
	Movement to/(from) Gen Reserve		<u>(5,916)</u>	<u>(3,648)</u>					
177	Est Batwing Mower (KP) WX15KKC	Expenditure	3,153	6,960	14,232	7,272	1,077	6,196	56.5%
178	Estates Ranger Pickup EF18 XBM	Expenditure	5,539	5,641	6,917	1,276		1,276	81.5%
179	Etesia mower	Expenditure	362	0	0	0		0	0.0%

11:41 Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6 Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
180	Transport Initiatives							
	Income	0	3,765	0	(3,765)			0.0%
	Expenditure	813	3,865	1,200	(2,665)		(2,665)	322.1%
	Movement to/(from) Gen Reserve	<u>(813)</u>	<u>(100)</u>					
501	Democratic Representation							
	Expenditure	386	120	7,481	7,361	74	7,287	2.6%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	1,000	0					
	Movement to/(from) Gen Reserve	<u>(1,386)</u>	<u>(120)</u>					
502	Civic Expenses							
	Income	180	0	0	0			0.0%
	Expenditure	2,587	446	3,868	3,422	962	2,460	36.4%
	Net Income over Expenditure	<u>(2,407)</u>	<u>(446)</u>	<u>(3,868)</u>	<u>(3,422)</u>			
	plus Transfer from EMR	-226	94					
	Movement to/(from) Gen Reserve	<u>(2,633)</u>	<u>(352)</u>					
505	Adjustment to Reserves							
	Expenditure	0	0	0	0	2,064	(2,064)	0.0%
508	Service Support							
	Income	1,412,529	1,542,731	1,540,994	(1,737)			100.1%
	Expenditure	366,348	210,137	416,962	206,825	1,411	205,414	50.7%
	Net Income over Expenditure	<u>1,046,181</u>	<u>1,332,595</u>	<u>1,124,032</u>	<u>(208,563)</u>			
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>1,046,181</u>	<u>1,332,595</u>					
510	Grants							
	Expenditure	20,011	12,242	17,500	5,258		5,258	70.0%
	plus Transfer from EMR	-2,489	2,404					
	Movement to/(from) Gen Reserve	<u>(22,500)</u>	<u>(9,838)</u>					
512	Community Support							
	Income	3,806	5,428	7,346	1,918			73.9%
	Expenditure	164,820	64,058	207,889	143,831	316	143,515	31.0%
	Net Income over Expenditure	<u>(161,013)</u>	<u>(58,629)</u>	<u>(200,543)</u>	<u>(141,914)</u>			
	plus Transfer from EMR	-14,096	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(175,109)</u>	<u>(58,629)</u>					
550	Heritage Centre							
	Income	2,995	2,820	2,800	(20)			100.7%
	Expenditure	82,346	41,810	92,322	50,512	2,479	48,033	48.0%
	Net Income over Expenditure	<u>(79,351)</u>	<u>(38,990)</u>	<u>(89,522)</u>	<u>(50,532)</u>			
	plus Transfer from EMR	-273	0					
	Movement to/(from) Gen Reserve	<u>(79,624)</u>	<u>(38,990)</u>					
551	Parish Hall							
	Income	11,768	11,304	11,193	(111)			101.0%
	Expenditure	11,916	5,079	18,340	13,261	453	12,808	30.2%
	Movement to/(from) Gen Reserve	<u>(148)</u>	<u>6,225</u>					

Summary Income & Expenditure by Budget Heading 30/09/2022

Month No: 6

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
552	Pop Inn Cafe							
	Income	7,914	8,515	7,343	(1,172)			116.0%
	Expenditure	28,593	14,959	34,791	19,832	273	19,558	43.8%
	Movement to/(from) Gen Reserve	<u>(20,679)</u>	<u>(6,444)</u>					
553	Poole Court							
	Income	29,007	31,629	32,540	911			97.2%
	Expenditure	87,005	38,950	97,530	58,580	1,004	57,576	41.0%
	Movement to/(from) Gen Reserve	<u>(57,998)</u>	<u>(7,321)</u>					
554	Armadillo							
	Income	58,005	34,407	60,418	26,011			56.9%
	Expenditure	312,254	164,929	347,842	182,913	3,577	179,336	48.4%
	Net Income over Expenditure	<u>(254,249)</u>	<u>(130,522)</u>	<u>(287,424)</u>	<u>(156,902)</u>			
	plus Transfer from EMR	0	0					
	less Transfer to EMR	(45,383)	0					
	Movement to/(from) Gen Reserve	<u>(208,866)</u>	<u>(130,522)</u>					
555	Facilities Development							
	Income	368	0	0	0			0.0%
556	YMCA							
	Income	3,560	5,258	3,430	(1,828)			153.3%
	Expenditure	10,837	3,955	11,513	7,558	46	7,512	34.8%
	Movement to/(from) Gen Reserve	<u>(7,277)</u>	<u>1,303</u>					
600	Capital Expenditure							
	Income	91,115	18,367	0	(18,367)			0.0%
	Expenditure	210,638	38,704	101,200	62,496	28,374	34,122	66.3%
	Net Income over Expenditure	<u>(119,523)</u>	<u>(20,338)</u>	<u>(101,200)</u>	<u>(80,862)</u>			
	plus Transfer from EMR	90,392	10,265					
	less Transfer to EMR	26,726	6,000					
	Movement to/(from) Gen Reserve	<u>(55,857)</u>	<u>(16,073)</u>					
Grand Totals:- Income		1,684,993	1,700,175	1,777,264	77,089			95.7%
Expenditure		1,756,956	829,033	1,958,468	1,129,435	56,288	1,073,147	45.2%
Net Income over Expenditure		<u>(71,963)</u>	<u>871,142</u>	<u>(181,204)</u>	<u>(1,052,346)</u>			
plus Transfer from EMR		71,269	13,213					
less Transfer to EMR		-29,465	6,000					
Movement to/(from) Gen Reserve		<u>28,772</u>	<u>878,354</u>					



TOWN COUNCIL MEETING DATES 2023/2024

All members of the public are very welcome to attend meetings, which take place at Poole Court. Fifteen minutes are set aside at the beginning of each meeting for the public to ask questions. Below are some dates for your diary:

Agendas for the meetings are available on the Yate Town Council website

www.yatetowncouncil.gov.uk

2023

10 January	Full Council
17 January	Planning & Transportation
24 January	Environment and Community
31 January	Planning
7 February	Finance and Governance
14 February	Planning
21 February	Full Council
28 Feb	Planning & Transportation
7 March	Environment and Community
14 March	Annual Town Meeting
21 March	Planning
28 March	Finance and Governance
18 April	Planning
25 April	Planning & Transportation
16 May	Annual Town Council Meeting
16 May	Full Council
23 May	Planning
30 May	Environment & Community
6 June	Planning
13 June	Finance and Governance
20 June	Planning & Transportation
27 June	Full Council
11 July	Planning
18 July	Environment and Community
25 July	Finance and Governance
8 August	Planning

05 September Full Council
12 September Planning & Transportation
19 September Environment and Community
26 September Planning
03 October Finance and Governance
17 October Planning

24 October Full Council
31 October Planning & Transportation
7 November Environment and Community
21 November Planning
5 December Finance and Governance
12 December Planning

2024

09 January Full Council
16 January Planning & Transportation
23 January Environment and Community
30 January Planning
06 February Finance and Governance
13 February Planning

20 February Full Council
27 Feb Planning & Transportation
05 March Environment and Community
19 March Planning
26 March Finance and Governance
16 April Planning
23 April Annual Town Meeting
30 April Planning & Transportation

**Yate Town Council Poole Court, Poole Court Drive, Yate,
South Gloucestershire BS37 5PP Phone 01454 866506
www.yatetowncouncil.gov.uk info@yatetowncouncil.gov.uk**

S:\Meetings and Conduct\Meeting Dates\Meetings dates 23-24



YATE TOWN COUNCIL

2023/2024

**DRAFT
Budget**

**For consideration at the
Full Council Meeting to be held on 10 January 2022**

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Pages 14	Environment and Community Committee Totals
Pages 15-16	Finance and Governance Committee Proposed Budget
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Pages 17-18	Full Council Capital Other Projects Proposed Budget
Pages 19-21	Projected Earmarked Reserves
Pages 22-27	Precept Calculations 2023 – 2026

DRAFT

BASIS FOR SETTING 2023/2024 BUDGET

Budget Increase

The RPI for September 2022 is 12.6%. This figure is used as a general guide for increasing the budget, however a review of anticipated costs has been undertaken to ensure these costs are increased as appropriate not just in a blanket approach.

Each 1% increase/decrease in the precept represents £15,900 of funding.

A proposed figure of 7.6% increase in precept has been used for this draft budget.

Council Tax Base

South Gloucestershire Council has advised the firm Council Tax base figure for 2023/2024 is 8307 band D properties (this represents an increase of 256 band D properties based upon 2022/2023). This figure has been used to calculate the 2022/2023 draft budget using a proposed 7.6% precept increase.

Climate and Planet

Yate Town Council' pledge to transition to achieve net carbon zero by 2030 is its highest priority and plans to achieve this pledge are fully embedded within the 2023/2024 budget with, a new and improved green energy tariff commencing from 1st April 2023, the replacement of a fossil fuel vehicle for electric, continuation of the LNAP and a significant provision of funding to undertake identified actions to meet out pledge.

A detailed Climate and Planet 2022/2023 Budget Report regarding the actions completed in 2022/2023 can be found on pages 6-8.

Gas and Electricity

Due to the extreme volatility within the current market our energy provider has forecasted costs will rise significantly, with a 100% increase for Gas and a 18% increase for electricity. The budgets are based on these forecasts and current consumption levels; however commodity prices and non-commodity charges are subject to change.

Income

Following the lockdown's during the Covid-19 pandemic and the lasting effects with restrictions, income levels are now returning to pre-pandemic sums. Historically, anticipated income has been uplifted in line with RPI as a general guide for increasing the budget, however due to the increased cost of living, income for 2023/2024 has been uplifted by 4% which is more in line with the proposed precept increase of 4.3% rather than the September RPI figure of 12.6%.

Income for the Heritage Centre which is normally received via a Funding Agreement with South Gloucestershire Council has been removed from the 2023/2024 draft budget as this has not yet been agreed and it is unsure if funding will continue in the future. Service provided by the Heritage Centre may need to be reviewed following the outcome of the Funding Agreement at the SGC budget setting as the service may be fully funded by Yate Town Council Precept in the future.

Loans

The following loans are outstanding and payable by Yate Town Council as at November 2022:

- Armadillo: 7 years 4 months - last payment due 02.03.30 - balance o/s as at 31.03.21 £252,815
- Heritage: 2 years 4 months - last payment due 25.03.25 - balance o/s as at 31.03.21 £ 49,603
- MAB YOSC: 8 years 2 months - last payment due 13.01.31 - balance o/s as at 31.03.21 £153,760

Overheads

The Estates Staff have been apportioned for 2022/2023. The attributable budget has been reallocated to the corresponding cost centre based upon the previous year's figures to ensure continuity and ease of reading. However, these can be variable depending upon the areas of work undertaken. The bottom-line figures remain the same. By reapportioning the overheads, the actual cost of providing a service is more transparent.

Pay

Pay negotiations for the 2022/2023 financial year have now concluded, with a final pay offer of £1,925 on all NJC pay points 1 and above offered by National Employers being accepted. This is an equivalent increase of 4.04% for SCP 43 to 10.50% for SCP 1.

A 2% increase was allocated when setting the 2022/2023 budget based on historic evidence and current projections at the time, with the difference between the budgeted pay increase and the proposed pay award will be funded from underspend due to staff vacancies.

The 2023/2024 pay negotiations are now due to commence. A pay increase of 4.1% has been added into the budget calculations based upon the projected increase needed to meet the government target of increasing the National Minimum Wage to two-thirds of median earnings by 2024.

National Insurance Contributions

Employer's National Insurance contributions for 2022/2023 was increased by 1.25% from 13.8% to 15.05%. This was due to a new Health and Social Care Levy which was to fund investment in the NHS and social care. This levy has now been removed as at November 2022 with rates returning to 13.8%.

Pensions

An actuarial valuation took place in 2022 for application to years 2023 – 2026. Future service contribution rates with effect from 1 April 2023 have been confirmed as follows;

Financial Years	2023/2024	2024/2025	2025/2026
Service Rate (% of payroll)	17.5%	17.5%	17.5%
Avon Pension Fund Corrections (£)	£0	£0	£0

Properties

During 2022 the Valuation Office Agency completed a revaluation of business properties to reflect changes in the property market. This revaluation will adjust the rateable value of the property that takes effect from 1 April 2023 and has an increased net cost of £5,000 that Yate Town Council will pay in business rates for 2023/2024.

Climate and Planet 2022/2023 Budget Report

The following actions have been funded through the 2022/2023 budget, earmarked reserves, and successful grant applications.

During the 2022/2023 budget, Yate Town Council has:

Energy:

- replaced an existing fossil fuel vehicle with electric, and has forward planned for a second fossil fuel replacement electric vehicle, in 2023;
- planned for replacement and commenced replacement, of fossil fuelled estates equipment, with electric equipment, as and when items have reached the end of their life cycle;
- tendered for renewable “green” energy supply, and secured a renewable “green” energy supply to commence in 2023;
- upgraded lighting to LED and solar power, including a full lighting replacement at the Pop Inn Café, Bowls Pavilion, and Poole Court Car park (lighting replacements are undertaken at the end-of-life cycle);
- replaced a gas boiler with the Town Council’s first renewable energy generator, an Air Source Heat Pump;
- researched and planned for gas boiler replacements at YTC facilities, to be replaced with energy efficient, zoned heating systems, where the installation of renewable energy generators is not feasible;
- installed rainwater harvesting at YMCA, Yate Heritage Centre, and Armadillo Youth Café;
- participated in World Refill Day, and registered all manned YTC venues to national scheme “Refill” – offering free water refilling that aims to reduce use of single use plastics, and encourages communities to make lifestyle changes to reduce use of single use food/drink packaging;
- researched installation of solar powered Defibrillator (AED) cases;
- installed signposting at all YTC ran buildings, promoting Climate and Planet actions/processes taken to reduce YTC environmental impact through building operations, and to encourage users to follow the same climate friendly actions when using YTC buildings;
- undertaken insulation improvement assessments at the Station Road Halls, and submitted funding Member Awarded Funding applications to support the costs of these works;
- launched E-bike loan scheme for staff and councillors;
- installed an additional Electric Vehicle charging point at Poole Court, for use by the estate’s vehicles;
- partnered with SGC Department for Place, to explore opportunities for public Electric Vehicle charging at YTC sites, and encouraged SGC consideration of sites in Yate, for car club sharing schemes.

Waste (reduce, reuse, recycle):

- continued to provide and promote PPE recycling facilities

- continued to provide and promote recycling facilities available in the community, where curb side recycling is not available e.g. soft plastic recycling;
- recycled and repurposed surplus materials from and into the community, e.g. wood from a temporary art installation in North Yate, packaging materials, electricals, food, games equipment, metal fencing, plants;
- invested in new products, made from recycled materials e.g. bridge replacement at Kingsgate Nature reserve, new bridge in the Brinsham nature play trail, flooring replacements at Armadillo Youth Café, Bowls Pavilion and the YMCA; planters made from PPE materials (demonstrating the life cycle of PPE gathered at YTC sites), and picnic benches;
- reduced purchasing of plastic packaged and plastic items in catering environments, replacing with products made from recycled / recyclable materials;
- resolved to refurbish Kingsgate Park timber equipment, where equipment can be restored to provide a further (approx.) 25year life cycle, instead of removing and replacing with new equipment;
- installed food waste recycling e.g. hot box composting, at Poole Court, Pop Inn Café and Armadillo Youth Café;
- increased recycling facilities at open spaces and play areas;
- events:
 - created a sustainable events checklist, to reduce impact on the environment at YTC events;
 - event materials e.g. crafts, prioritised recyclable and biodegradable materials;
 - installed additional recycling bins.
- materials & services continue to be sourced, primarily, at a local level, to reduce carbon imbedded in material & labour supply;
- repurposed surplus materials and soils from construction/capital/estates maintenance projects;
- refurbished of community assets e.g. the Lozenge Salt Truck and Coat of Arms;
- provided rechargeable batteries in organisation stationary supplies;
- significantly reduced, almost to net zero, cleaning equipment materials.

Biodiversity Net Gain:

- created and adopted the Local Nature Action Plan (LNAP), a 6-year plan to enhance Biodiversity net gain across the Yate Parish;
- Partnered with:
 - community groups, Local Authority South Gloucestershire Council (SGC) and other South Glos Parishes, to promote the benefit of the LNAP, and to encourage and support the development and adoption of the LNAP, in other areas of South Glos
 - SGC to become the location for biodiversity pilot projects, e.g. road verges cutting;
 - River Frome Reconnected project, to support projects aimed at improving natural flood management in Yate;
 - organisations operating in areas with key wildlife corridors, to encourage organisations to enhance and repair wildlife/biodiversity areas (including where damage has been caused to wildlife/biodiversity by organisations);

- secured investment from:
 - West of England Combined Authority (WECA) Pollinator Fund, to the value of approx. £15,000, to support the actions identified in the Phase 1 North Yate Local Nature Action Plan;
 - community groups - to replant the community garden at the Station Road Halls;
 - Member Awarded Funding – for, planting and rainwater recycling;
 - Tree planting;
 - South Glos Climate Emergency/ Nature Team – by donation of free trees.
- increased tree planting at Brinsham Fields, Millside Nature Reserve, Yate Common, and in locations affected by Ash Die Back
- installed wildlife shelters including bird boxes, bat boxes and hedgehog housing, in nature areas and in built up environments e.g. Poole Court;
- participated in “No Mow May” a national initiative to reduce green cutting, that aims to reduce detrimental effects of cutting, on biodiversity and wildlife;
- launched the “Go Wild” backyard free seed giveaway, encouraging residents and organisations in Yate and the locality to sow wildflower seeds, to create areas for biodiversity and wildlife to thrive;
- procured wildlife cameras to aid wildlife assessments (e.g. LNAP) and evaluation of improvements needed for wildlife, at YTC sites;
- featured as a case study in a press release by South Gloucestershire Council regarding “community-led nature revolution”;
- featured on BBC and ITV, promoting actions YTC are taking to increase PPE and soft plastic recycling;
- produced management plans for waterways including future controls at Lakes such as Barley Straw, regular weed removal and planting, coir rolls and aerators, and the reconditioning of the conservation pond at Brinsham Fields.

Community Partnership:

- supported and hosted clean up events including, river cleans ups in collaboration with Bristol Avon Rivers Trust;
- purchased additional litter picking equipment for community use;
- became a donation centre for items to be recycled, to resettling refugees;
- supported and hosted Yellow Fish drain painting event;
- included the councillor created COP26 banner panel, in the Poole Court artwork project, to promote the importance of taking local action against global climate change, and to encapsulate YTC commitment to taking action against climate change;
- provided grant funding to community groups e.g. Yate Bike Hub, to support work to recycle unused items, and reduce community impact on the environment while improving community health, through green transport;
- partnered with:
 - social housing providers, developers and creatives to develop concepts for nature base play e.g. play trails;
 - Residents and community groups, to create opportunities for allotments and community growing areas.

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022		CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024
(1) SMALL SPORTS FACILITIES						
EXPENDITURE						
22,849	21,877	Bowling Green & Pavilion	25,105	7,002	23,787	27,035
17,874	18,557	Football Pavilion and Pitches	19,646	7,297	24,421	28,584
3,519	359	Tennis Courts	3,557	3,287	3,860	856
44,242	40,793	Total Expenditure	48,308	17,586	52,067	56,476
INCOME						
0	14,619	Bowling Green & Pavilion	15,165	15,185	16,814	16,880
8,705	9,247	Football Pavilion and Pitches	9,870	1,677	10,204	10,485
4,420	1,707	Tennis Courts	4,494	1,275	4,686	1,519
13,125	25,573	Total Income	29,529	18,136	31,704	28,885
31,117	15,220	SMALL SPORTS FACILITIES NET COSTS	18,779	(550)	20,363	27,591

PROPOSED ESTIMATE 2024/20245
29,436
31,685
942
62,063
18,568
10,704
1,665
30,937
31,126

PROPOSED ESTIMATE 2025/2026
32,329
34,854
1,036
68,219
20,425
11,457
1,825
33,706
34,513

(2) PARKS

EXPENDITURE						
35,240	34,139	Kingsgate Park	37,806	7,309	44,143	49,196
0	0	Kingsgate Park PWLB Loan Repayment	0	0	0	10,557
19,595	17,595	Brinsham Fields Park	21,904	3,109	19,457	22,463
54,835	51,734	Total Expenditure	59,710	10,418	63,600	82,216
INCOME						
7,761	8,006	Kingsgate Park	8,398	8,188	10,227	8,516
0	0	Brinsham Fields Park	0	0	0	0
7,761	8,006	Total Income	8,398	8,188	10,227	8,516
47,074	43,728	PARKS NET COSTS	51,312	2,230	53,373	73,700

53,974
21,114
24,669
99,757
9,367
0
9,367
90,390

59,049
21,114
27,136
107,299
10,304
0
10,304
96,995

(3) YATE OUTDOOR SPORTS COMPLEX

EXPENDITURE						
85,482	44,644	Yate Outdoor Sports Complex (YOSC)	131,958	4,467	83,137	128,496
18,889	17,911	YOSC PWLB Loan Repayment	17,916	8,958	17,916	17,916
104,371	62,555	Total Expenditure	149,874	13,425	101,053	146,412
INCOME						
70,125	29,060	Yate Outdoor Sports Complex	78,980	8,517	26,080	81,018
10,913	9,413	Transfer From Earmarked Reserves	4,463	0	0	0
81,038	29,060	Total Income	83,443	8,517	26,080	81,018
23,333	33,495	YATE OUTDOOR SPORTS COMPLEX (YOSC) NET COSTS	66,431	4,908	74,973	65,394

142,109
17,916
160,025
81,862
6,500
88,362
71,664

143,434
17,916
161,350
82,730
0
82,730
78,619

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(4) PLAY AREA MAINTENANCE	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024
EXPENDITURE						
88,197	82,247	Total Expenditure	94,733	5,720	93,484	100,916
INCOME						
551	0	Transfer from Earmarked Reserves	1,340	0	2,319	1,954
551	0	Total Income	1,340	0	2,319	1,954
87,646	82,247	PLAY AREAS NET COSTS	93,393	5,720	91,165	98,962

PROPOSED ESTIMATE 2024/20245
110,388
1,682
1,682
108,707

PROPOSED ESTIMATE 2025/2026
122,466
1,682
1,682
120,785

(5) OPEN SPACES

EXPENDITURE						
84,158	78,683	Open Spaces & Greens	90,472	20,220	88,601	98,538
0	0	Woods at the rear of the Ridewood Centre	0	0	0	0
865	441	Abbotswood Centre	1,145	293	847	1,117
0	0	Yate Common	0	0	0	0
85,023	79,124	Total Expenditure	91,617	20,514	89,448	99,655
INCOME						
60	392	Open Spaces & Greens	60	737	1,997	2,520
0	0	Woods at the rear of the Ridewood Centre	0	0	0	0
0	0	Abbotswood Centre	0	1,049	1,049	0
0	0	Yate Common	0	0	0	0
60	392	Total Income	60	1,786	3,046	2,520
84,963	78,732	OPEN SPACES NET COSTS	91,557	18,728	86,403	97,135

104,386
0
1,039
0
105,425
2,760
0
0
0
2,760
102,665

114,825
0
1,143
0
115,968
3,024
0
0
0
3,024
112,944

(6) PUBLIC RIGHTS OF WAY

EXPENDITURE						
0	0	Total Expenditure	0	0	0	0
INCOME						
0	0	Total Income	0	0	0	0
0	0	PUBLIC RIGHTS OF WAY NET COSTS	0	0	0	0

0
0
0
0

0
0
0
0

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(7) ESTATES STAFF	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024
EXPENDITURE						
220,972	211,643	Salaries	227,388	86,346	230,877	277,604
17,510	16,536	Employers NIC	20,183	7,015	17,934	23,262
38,840	38,031	Employers Superannuation	39,793	15,110	40,394	48,581
800	37	Travel Expenses	839	7	400	800
4,445	3,473	Staff Training	4,400	1,861	3,400	4,650
100	0	Misc/CRB	105	150	150	169
3,255	2,815	Health and Safety Clothing	3,414	1,137	3,000	3,800
(177,650)	(162,207)	Re-allocation of overheads estates staff	(186,331)	0	(186,328)	(209,805)
108,272	110,328	Total Expenditure	109,791	111,627	109,827	149,061
INCOME						
0	150	Agency Works	0	0	0	0
0	2,015	Misc	0	0	0	0
0	150	Total Income	0	0	0	0
108,272	110,178	ESTATES STAFF NET COSTS	109,791	111,627	109,827	149,061

PROPOSED ESTIMATE 2024/20245
291,484
24,425
51,010
880
5,115
186
4,180
(221,262)
156,018
0
0
0
156,018

PROPOSED ESTIMATE 2025/2026
306,058
25,646
53,561
968
5,627
204
4,598
(241,208)
155,454
0
0
0
155,454

(8) ESTATES EQUIPMENT VEHICLES AND MACHINERY

EXPENDITURE						
46,498	33,277	Total Expenditure	45,639	30,981	48,835	53,598
INCOME						
0	73	Misc	0	0	0	0
0	73	Total Income	0	0	0	0
46,498	33,204	ESTATES EQUIPMENT VEHICLES AND MACHINERY EXPENDITURE NET COSTS	45,639	30,981	48,835	53,598

55,474
0
0
55,474

57,659
0
0
57,659

(9) TRANSPORT INITIATIVES

EXPENDITURE						
607	814	Total Expenditure	1,200	4,043	4,968	1,590
INCOME						
0	0	Insurance Claims	0	3,765	3,765	0
0	0	Total Income	0	3,765	3,765	0
607	814	TRANSPORT INITIATIVES NET COSTS	1,200	278	1,203	1,590

1,749
0
0
1,749

1,855
0
0
1,855

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(10) YOUTH AND COMMUNITY SUPPORT	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024	PROPOSED ESTIMATE 2024/20245	PROPOSED ESTIMATE 2025/2026
EXPENDITURE								
81,097	79,462	Salaries	84,255	24,943	71,374	79,802	83,792	87,982
7,031	7,304	Employers NIC	8,689	2,499	6,702	7,246	7,608	7,989
14,253	14,105	Employers Superannuation	14,745	4,313	12,366	13,966	14,664	15,398
2,554	0	Reallocation of Overheads - Estates Staff	2,679	0	0	0	0	0
73,070	58,186	Youth Provision	73,000	1,925	73,000	73,000	73,000	73,000
1,000	934	Events in the Park	17,000	14,907	14,908	19,250	21,075	23,083
335	173	Christmas Carol, Fair Trade & Grants Events	4,350	1,850	4,000	11,500	920	1,012
0	-	FF4F	0	0	0	4,500	4,500	4,500
4,608	2,520	Off The Record	0	4,500	4,500	4,500	4,950	5,445
2,546	1,468	Yate Men's Shed	2,671	2,517	2,517	2,834	3,118	3,429
500	0	Volunteer Training	500	0	250	250	500	550
0	667	Yate Community Plan	0	0	700	788	867	954
0	14,096	Transfer to Earmarked Reserves	0	0	0	0	0	0
186,994	178,915	Total Expenditure	207,889	57,454	190,318	217,636	214,994	223,340
INCOME								
4,400	3,806	Total Income	7,346	5,428	8,970	7,268	7,995	8,794
182,594	175,109	YOUTH AND COMMUNITY SUPPORT NET COSTS	200,543	52,026	181,348	210,368	206,999	214,546

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(11) PROPERTIES	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024	PROPOSED ESTIMATE 2024/20245	PROPOSED ESTIMATE 2025/2026
EXPENDITURE								
21,535	16,943	Heritage Centre	20,896	8,749	19,153	22,275	24,112	26,273
52,549	47,280	Heritage Centre Salary Costs (Incl. NIC & Pension & Reallocation Overheads Estates Staff)	53,302	20,184	53,414	59,582	62,670	65,923
18,124	18,124	Heritage Centre PWLB Loan Repayment	18,124	9,062	18,124	18,124	18,124	0
17,307	11,916	Parish Hall	18,341	5,258	16,583	18,050	19,664	21,631
10,430	10,838	YMCA	11,512	3,574	12,570	15,983	17,305	19,036
22,484	16,335	Pop Inn Café (PIC)	21,185	9,320	20,128	24,427	26,254	28,879
12,399	12,258	PIC Salary Costs (Incl. NIC & Pension * Reallocation Overheads Estates Staff)	13,553	5,228	14,106	16,190	17,111	18,088
58,097	54,848	Poole Court (P/Crt)	61,259	28,482	58,500	75,094	78,498	86,148
35,579	32,157	P/Crt Salary Costs (Incl. NIC & Pension & Reallocation Overheads Estates Staff)	36,271	10,148	34,237	36,765	39,020	41,429
91,811	80,834	Armadillo	102,438	47,711	95,765	123,196	133,881	147,269
196,875	193,604	Armadillo Salary Costs (Incl. NIC & Pension & Reallocation of Overheads Estates Staff)	207,582	83,599	205,479	219,397	230,567	242,315
37,820	37,817	Armadillo PWLB Loan Repayment	37,820	18,909	37,820	37,820	37,820	37,820
575,010	532,954	Total Expenditure	602,283	250,224	585,881	666,904	705,025	734,811
INCOME								
3,185	2,800	Heritage Centre	2,800	2,820	3,593	0	0	0
9,640	11,768	Parish Hall	11,193	11,304	17,947	18,876	20,751	22,813
15,865	7,914	Pop Inn Café	7,343	8,516	18,042	18,964	20,860	22,946
38,821	29,007	Poole Court	32,539	31,629	48,604	49,508	51,852	54,352
37,281	58,006	Armadillo	60,418	34,407	70,100	76,668	84,335	92,768
90,000	45,383	Transferred from Earmarked reserves	90,000	0	90,000	90,000	26,722	0
0	3,560	YMCA	3,430	5,258	12,000	13,512	14,863	16,350
194,792	158,438	Total Income	207,723	93,934	260,286	267,528	219,383	209,229
380,218	374,516	PROPERTIES NET COSTS	394,560	156,290	325,595	399,375	485,642	525,582

ENVIRONMENT AND COMMUNITY COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	ENVIRONMENT AND COMMUNITY EXPENDITURE TOTALS	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024	PROPOSED ESTIMATE 2024/20245	PROPOSED ESTIMATE 2025/2026
44,242	40,793	SMALL SPORTS FACILITIES	48,308	17,586	52,067	56,476	62,063	68,219
54,835	51,734	PARKS	59,710	10,418	63,600	82,216	99,757	107,299
104,371	62,555	YATE OUTDOOR SPORTS COMPLEX	149,874	13,425	101,053	146,412	160,025	161,350
88,197	82,247	PLAY AREA MAINTANANCE	94,733	5,720	93,484	100,916	110,388	122,466
85,023	79,124	OPEN SPACES	91,617	20,514	89,448	99,655	105,425	115,968
0	0	PUBLIC RIGHTS OF WAY	0	0	0	0	0	0
108,272	110,328	ESTATES STAFF	109,791	111,627	109,827	149,061	156,018	155,454
46,498	33,277	ESTATES EQUIPMENT VEHICLES AND MACHINERY	45,639	30,981	48,835	53,598	55,474	57,659
607	814	TRANSPORT INITIATIVES	1,200	4,043	4,968	1,590	1,749	1,855
186,994	178,915	YOUTH AND COMMUNITY SUPPORT	207,889	57,454	190,318	217,636	214,994	223,340
575,010	532,954	PROPERTIES	602,283	250,224	585,881	666,904	705,025	734,811
1,294,049	1,172,741	Total Expenditure	1,411,044	521,990	1,339,480	1,574,463	1,670,920	1,748,422

		ENVIRONMENT AND COMMUNITY INCOME TOTALS						
13,125	25,573	SMALL SPORTS FACILITIES	29,529	18,136	31,704	28,885	30,937	33,706
7,761	8,006	PARKS	8,398	8,188	10,227	8,516	9,367	10,304
81,038	29,060	YATE OUTDOOR SPORTS COMPLEX	83,443	8,517	26,080	81,018	88,362	82,730
551	0	PLAY AREAS	1,340	0	2,319	1,954	1,682	1,682
60	392	OPEN SPACES	60	1,786	3,046	2,520	2,760	3,024
0	0	PUBLIC RIGHTS OF WAY	0	0	0	0	0	0
0	150	ESTATES STAFF	0	0	0	0	0	0
0	73	ESTATES EQUIPMENT VEHICLES AND MACHINERY	0	0	0	0	0	0
0	0	TRANSPORT INITIATIVES	0	3,765	3,765	0	0	0
4,400	3,806	YOUTH AND COMMUNITY SUPPORT	7,346	5,428	8,970	7,268	7,995	8,794
194,792	158,438	PROPERTIES	207,723	93,934	260,286	267,528	219,383	209,229
301,727	225,498	Total Income	337,839	139,753	346,397	397,688	360,485	349,470
992,322	947,243	ENVIRONMENT AND COMMUNITY NET COSTS	1,073,205	382,237	993,083	1,176,775	1,310,434	1,398,952

FINANCE AND GOVERNANCE COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(12) DEMOCRATIC REPRESENTATION	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024	PROPOSED ESTIMATE 2024/20245	PROPOSED ESTIMATE 2025/2026
EXPENDITURE								
324	0	Travel Expenses	300	0	100	300	330	363
103	0	Misc	108	0	100	113	124	136
546	0	Conference Fees	500	0	500	500	550	605
546	386	Members Training	573	120	500	563	619	681
1,000	0	Elections	6,000	0	0	10,000	6,000	8,000
0	1,000	Transferred to Earmarked Reserves	0	0	8,000	0	0	0
2,519	1,386	Total Expenditure	7,481	120	9,200	11,476	7,623	9,785
INCOME								
0	0	Transfer from Earmarked Reserves	0	0	0	0	0	0
0	0	Total Income	0	0	0	0	0	0
2,519	1,386	DEMOCRATIC REP NET COSTS	7,481	120	9,200	11,476	7,623	9,785
(13) CIVIC								
EXPENDITURE								
1,031	937	Chairman's Allowance	1,025	237	1,025	1,154	1,270	1,397
3,172	1,650	Civic Events (EG Remembrance Service etc.)	2,843	223	2,825	3,950	4,345	4,779
0	226	Transferred to Earmarked Reserves	0	0	0	0	0	0
4,203	2,813	Total Expenditure	3,868	461	3,850	5,104	5,614	6,176
INCOME								
0	180	Misc	0	0	210	0	0	0
0	0	Transfer from Earmarked Reserves	0	94	94	0	0	0
0	180	Total Income	0	94	304	0	0	0
4,203	2,633	CIVIC NET COST	3,868	367	3,546	5,104	5,614	6,176
(14) SERVICE SUPPORT								
EXPENDITURE								
274,138	249,505	Salaries	272,871	105,508	271,432	304,433	319,654	335,637
28,102	21,753	Employers NIC	25,753	10,128	24,638	26,942	28,289	29,704
48,180	42,748	Employers Superannuation	47,752	18,332	47,382	53,276	55,940	58,736
77,840	52,342	Service Support	70,874	36,957	66,246	87,026	95,333	105,497
428,260	366,348	Total Expenditure	417,250	170,925	409,697	471,677	499,216	529,574
INCOME								
2,000	14,027	Bank Interest/Service Support/Misc	1,000	2,737	11,000	8,000	5,000	5,000
2,000	14,027	Total Income	1,000	2,737	11,000	8,000	5,000	5,000
426,260	352,321	SERVICE SUPPORT NET COST	416,250	168,187	398,697	463,677	494,216	524,574

FINANCE AND GOVERNANCE COMMITTEE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(15) GRANTS	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024
EXPENDITURE						
9,500	7,011	Grants	9,500	4,242	11,904	9,500
0	5,000	Y&D Bowls Club	0	0	0	0
8,000	8,000	Citizens Advice Bureau	8,000	8,000	11,846	15,384
0	2,489	Transfer to Earmarked Reserves	0	0	0	0
0	0	Transfer from Earmarked Reserves	0	(2,404)	(2,489)	0
17,500	22,500	Total Expenditure	17,500	9,838	21,261	24,884

PROPOSED ESTIMATE 2024/20245
9,500
0
16,922
0
0
26,422

PROPOSED ESTIMATE 2025/2026
9,500
0
18,615
0
0
28,115

FINANCE AND GOVERNANCE EXPENDITURE TOTALS						
2,519	1,386	DEMOCRATIC REPRESENTATION	7,481	120	9,200	11,476
4,203	2,813	CIVIC	3,868	461	3,850	5,104
428,260	366,348	SERVICE SUPPORT	417,250	170,925	409,697	471,677
17,500	22,500	GRANTS	17,500	9,838	21,261	24,884
452,482	393,047	Total Expenditure	446,099	181,343	444,008	513,140

7,623
5,614
499,216
26,422
538,876

9,785
6,176
529,574
28,115
573,650

FINANCE & GENERAL PURPOSES INCOME TOTALS						
0	0	DEMOCRATIC REPRESENTATION	0	0	0	0
0	180	CIVIC	0	94	304	0
2,000	14,027	SERVICE SUPPORT	1,000	2,737	11,000	8,000
2,000	14,207	Total Income	1,000	2,831	11,304	8,000
450,482	378,840	FINANCE AND GOVERNANCE NET COSTS	445,099	178,512	432,704	505,140

0
0
5,000
5,000
533,876

0
0
5,000
5,000
568,650

CAPITAL AND PROJECT EXPENDITURE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(16) PLAY AREAS AND SPORTS FACILITIES	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024
EXPENDITURE						
0	4,590	CE - BRINSHAM PARK PLAY AREA	0	0	0	0
0	14,675	CE - PLAY AREA REFURBISHMENT	20,000	0	0	0
0	0	CE - KINGSGATE PARK PLAY AREA	0	0	20,000	300,000
0	37,973	CE - MILLSIDE PLAYZONE	0	5,521	5,522	0
0	6,448	CE - ABBOTSWOOD PLAY	0	0	0	0
0	10,667	TRANS TO EARMARKED RESERVES	0	0	23,000	0
0	74,353	Expenditure - Play Area & Sports Facilities	20,000	5,521	48,522	300,000
INCOME						
0	25,557	TRANS FROM EARMARKED RESERVES	0	3,865	23,865	0
0	48,796	Net Expenditure - Play Areas & Small Sports Facilities (After reserve transfers)	20,000	1,656	24,657	300,000

PROPOSED ESTIMATE 2024/20245
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PROPOSED ESTIMATE 2025/2026
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(17) PARKS, GREENS & OPEN SPACES

EXPENDITURE						
0	0	CE - KINGSGATE PARK	0	6,400	6,400	0
0	0	CE - OPEN SPACES	0	0	0	10,000
1,400	6,889	CE - SIGNS & NOTICEBOARDS	0	0	0	0
0	0	CE - BOLLARDS	0	0	5,800	0
0	0	TRANS TO EARMARKED RESERVES	0	0	0	0
1,400	6,889	Total Expenditure - Parks, Greens & Open Spaces	0	6,400	12,200	10,000
INCOME						
0	0	TRANS FROM EARMARKED RESERVES	0	6,400	12,200	0
1,400	6,889	Net Expenditure - Parks, Greens & Open Spaces (After reserve transfers)	0	0	0	10,000

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(18) BUILDINGS

EXPENDITURE						
31,500	49,818	CE - BUILDING FUND	20,000	3,548	25,000	20,000
0	16,795	CE - YMCA	0	780	4,780	0
0	0	TRANS TO EARMARKED RESERVES	0	0	0	0
31,500	66,613	Expenditure - Buildings	20,000	4,328	29,780	20,000
INCOME						
0	32,413	TRANS FROM EARMARKED RESERVES	0	0	13,280	0
31,500	34,200	Net Expenditure - Buildings (After reserve transfers)	20,000	4,328	16,500	20,000

20,000
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20,000
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20,000

31,000
0
0
31,000
0
0
31,000

CAPITAL AND PROJECT EXPENDITURE

LAST YEAR BUDGET 2021/2022	LAST YEAR ACTUAL 2021/2022	(19) OTHER PROJECT EXPENDITURE	CURRENT YEAR BUDGET 2022/2023	CURRENT YTD ACTUAL (SEPT) 2022/2023	ANNUAL PROJECTED 2022/2023	BUDGET 2023/2024	PROPOSED ESTIMATE 2024/20245	PROPOSED ESTIMATE 2025/2026
EXPENDITURE								
20,000	2,578	OP - CLIMATE AND PLANET	0	1,716	45,578	30,000		
2,352	45,140	OP - SERVICE & PROJECT DEVELOPMENT	0	8,170	26,735	0	0	0
0	0	CE - ESTATES VEHICLES/EQUIPMENT	10,500	0	0	10,500	10,500	10,500
0	1,674	OP - BUS AND STAFF REVIEW	0	0	0	0	0	0
0	1,493	OP - YATE AGEING BETTER	1,000	968	968	2,000	0	0
0	31,438	TRANS TO EARMARKED RESERVES	0	3,000	17,200	0	0	0
22,352	82,323	Total Expenditure - Other Projects	11,500	13,854	90,481	42,500	10,500	10,500
INCOME								
0	33,464	TRANS FROM EARMARKED RESERVES	1,000	0	43,726	2,000	0	0
22,352	48,859	Total Expenditure - (After Reserve transfers)	10,500	13,854	46,755	40,500	10,500	10,500
(20) YOSC								
EXPENDITURE								
0	3,290	CE - YOSC	0	1,061	31,207	0	0	0
0	13,090	CE - YOSC COMMUNITY BLDG	0	6,324	7,255	0	0	0
0	0	CE - YOSC SINKING FUND	49,700	0	0	49,700	49,700	49,700
10,000	6,186	CE - YOSC CAPITAL MAINTENANCE	0	3,534	3,534	0	0	0
0	2,043	TRANS TO EARMARKED RESERVES	0	0	49,700	0	0	0
10,000	24,609	Expenditure - YOSC	49,700	10,919	91,695	49,700	49,700	49,700
INCOME								
0	16,380	TRANS FROM EARMARKED RESERVES	0	0	41,995	0	0	0
10,000	8,229	Total Expenditure - (After reserve transfers)	49,700	10,919	49,700	49,700	49,700	49,700
65,252	254,787	Total Expenditure prior to Reserve transfers	101,200	41,021	272,678	422,200	80,200	91,200
CAPITAL - INCOME								
0	87,115	CE - INCOME GRANTS REC (GOV)	0	18,367	18,712	0	0	0
0	0	CE - INCOME GRANTS REC (OTHER)	0	0	18,700	0	0	0
0	4,000	CE - SALE OF ASSETS	0	0	0	0	0	0
0	0	CE - INCOME PWLB LOAN	0	0	0	300,000	0	0
0	91,115	Total Net Income	0	18,367	37,412	300,000	0	0
65,252	163,672	CAPITAL & PROJECT NET EXPENDITURE	101,200	22,655	235,266	122,200	80,200	91,200
0	107,814	TRANSFERRED FROM EARMARKED FUNDS	1,000	10,265	135,065	2,000	0	0
65,252	55,858	CAPITAL NET SPEND	100,200	12,390	100,201	120,200	80,200	91,200

Earmarked Reserves:

It is anticipated that the following earmarked reserves will be held at the end of the 2022/2023 financial year after provisions have been made for projects as identified.

ER - PLAY AREA PROJECTS	To meet the cost of new or the refurbishment of kickabout/play areas.
ER - YOSC TRACK & ASTROTURF MAINTENANCE	Earmarked funds for future track and Astroturf works.
ER - YOSC ASSET TRANSFER FUNDS	Balance of settlement from SGC following YOSC being leased to YTC
ER – COMMUNITY SPORT BUILDING	To fund completion of Community Building Project
ER – S106 – MILLSIDE PLAY AREA	S106 balance for Millside Play Area.
ER – KINGSGATE PARK TOILETS & YARD REFURB	Funding allocated to undertake works to the yard at Kingsgate Park
ER – MAJOR PROJECTS SINKING FUND	Sinking fund for Major projects, including building repairs to the Armadillo.
ER – BUILDING FUND	Funding to meet the cost of urgent building repairs.
ER – YMCA	To fund refurbishment at this site.
ER – RODFORD PLAYING FIELDS	To fund possible expenditure at the Rodford site.
ER – ALLOTMENTS	Monies accumulated for when allotment land has been identified.
ER – CLIMATE AND PLANET	Funds used to undertake Climate & Planet actions.
ER – ARMADILLO PROJECT FUND	Funds for Armadillo project expenditure as and when identified.
ER – FRIENDS OF BRINSHAM PARK	Money held on behalf of Friends of Brinsham Park while alternative banking arrangements are completed.
ER – ESTATES EQUIPMENT	Funding tractor replacement.
ER – BUS SHELTERS	Funding for one replacement bus shelter.
ER – BUSINESS REVIEW IT	Funding left from the IT review retained to replace equipment as necessary.
ER – PROJECT SUPPORT	To assist with project costs as identified.
ER – CIL FUNDS	CIL funding that has been allocated to fund projects.
ER – YATE AGEING BETTER CONSULTATION	Funding retained for the Yate Ageing better project.

ER – YOUTH PROVISION	Funding allocated to meet future Youth Provision in Yate.
ER – PUBLIC RIGHTS OF WAY	Public Rights of Way monies for the public footpath order.
ER – ELECTIONS	Earmarked funds for future election costs.
ER – S106 WITCHES HAY REVENUE FUNDS	S106 revenue towards the cost of maintaining the Witches Hat Play Area.
ER – S106 SUNNYSIDE TENNIS REVENUE FUNDS	S106 revenue towards the cost of maintaining the SL tennis courts.
ER – S106 FOOTBALL PAVILION REVENUE	S106 revenue towards the cost of maintaining the SL football pavilion.
ER – S106 YOSC TRACK REVENUE FUNDS	S106 revenue towards the cost of the YOSC track maintenance.
ER – S106 KINGSGATE PARK GYM REVENUE FUNDS	S106 revenue towards the cost of maintaining the KP gym equipment.
ER - S106 - ABBOTSWOOD REVENUE FUNDS	S106 revenue towards the cost of maintaining the Abbotswood Play Area.
ER – YOSC SUPPORT	Allocated toward cost of possible SLA funding.

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EARMARKED RESERVES

	EARMARKED RESERVES	Balance available as at 1 April 2022	Budgeted Transfer In	Budgeted Transfer out	Anticipated Balance as at 31 March 2023	ESTIMATE 2023/2024	ESTIMATE 2024/2025
	PLAY AREAS & SPORTS FACILITIES						
1	ER - PLAY AREA PROJECTS	4,792	-	2,247	2,545	2,545	2,545
2	ER - YOSC TRACK & ASTROTURF MAINT	49,700	49,700	-	99,400	149,100	198,800
3	ER - YOSC ASSET TRANSFER FUNDS	31,207	-	31,207	-	0	0
4	ER - YOSC - COMMUNITY SPORT BUILDING	14,501	-	14,501	-	0	0
5	ER - S106 - MILLSIDE PA CAPITAL FUNDS	2,527	-	2,255	272	272	272
	BUILDINGS						
6	ER - KINGSGATE PARK TOILETS & YARD	15,154	-	-	15,154	15,154	15,154
7	ER - MAJOR PROJECT SINKING FUND	146,781	6,000	10,000	142,781	142,781	142,781
8	ER - BUILDING FUND	24,779	-	2,039	22,740	22,740	22,740
9	ER - YMCA	10,097	-	10,097	-	0	0
	PARKS, GREEN & OPEN SPACES						
10	ER - RODFORD PLAYING FIELDS	13,204	-	-	13,204	13,204	13,204
11	ER - ALLOTMENTS	12,000	-	-	12,000	12,000	12,000
	OTHER PROJECTS						
12	ER - CLIMATE & PLANET	47,422	21,114	22,185	46,351	46,351	46,351
13	ER - ARMADILLO PROJECT FUND	20,371	-	-	20,371	20,371	20,371
14	ER - FRIENDS OF BRINSHAM PARK	2,199	-	-	2,199	2,199	2,199
15	ER - ESTATES EQUIPMENT	-	10,500	-	10,500	21,000	31,500
16	ER - BUS SHELTERS	5,000	-	-	5,000	5,000	5,000
17	ER - BUSINESS REVIEW - IT	28,284	-	-	28,284	28,284	28,284
18	ER - PROJECT SUPPPORT	76,297	-	17,995	58,302	58,302	58,302
19	ER - CIL FUNDS	24,206	-	24,206	-	0	0
	COMMITTED REVENUE EXPENDITURE						
20	ER - YATE AGEING BETTER CONSULTATION	14,316	-	3,968	10,348	9,348	9,348
21	ER - YOUTH PROVISION	206,722	-	90,000	116,722	26,722	(0)
22	ER - PUBLIC RIGHT OF WAY	6,081	-	-	6,081	6,081	6,081
23	ER - ELECTIONS	11,986	8,000	-	19,986	8,000	16,000
24	ER - S106 WITCHES HAT PA REVENUE FUNDS	6,063	-	606	5,457	4,851	4,245
25	ER - S106 SL TENNIS COURT REVENUE FUNDS	3,857	-	3,296	561	498	435
26	ER - S106 SL FOOTBALL PAVILION REVENUE	34,994	-	3,181	31,813	28,632	25,451
27	ER - S106 YOSC TRACK	60,150	-	-	60,150	53,650	53,650
28	ER - S106 KINGSGATE PARK GYM REVENUE	28,849	-	-	28,849	28,849	28,849
29	ER - S106 - ABBOTSWOOD PA REVENUE FUNDS	11,829	-	1,075	10,754	9,679	8,604
30	ER - YOSC SUPPORT	49,458	-	3,534	45,924	45,924	45,924
		962,825	95,314	242,391	815,748	761,538	798,091

PRECEPT CALCULATIONS 2023 -2024

SGC advised the firm Council Tax Base figure for 2023/2024 is 8,307 band D properties (this represents an increase of 256 band D properties based on the previous year)

Tax Base	%	cost per band D House pa	precept raised	precept raised
2022-2023				
8,051	x	191.28	1,539,994	1,539,994

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Tax Base	% increase	Pa cost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase in revenue costs only
2023-2024						
8,307	0	191.28	1,588,962	0.00	0.00	(120,762)
8,307	1	193.19	1,604,851	1.91	0.04	(104,872)
8,307	2	195.11	1,620,741	3.83	0.07	(88,982)
8,307	3	197.02	1,636,630	5.74	0.11	(73,093)
8,307	4.3	199.50	1,657,287	8.23	0.16	(52,436)
8,307	5	200.84	1,668,410	9.56	0.18	(41,313)
8,307	6	202.76	1,684,299	11.48	0.22	(25,424)
8,307	7.6	205.82	1,709,723	14.54	0.28	(0)

BUDGET SUMMARY 2023 -2024

	2022-2023		2023-2024	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,339,480	1,411,044	1,574,463	163,419
Finance and Governance	444,008	446,099	513,140	67,041
	<u>1,783,488</u>	<u>1,857,143</u>	<u>2,087,603</u>	<u>230,461</u>
INCOME				
Environment and Community	346,397	337,839	397,688	59,849
Finance and Governance	11,304	1,000	8,000	7,000
	<u>357,700</u>	<u>338,839</u>	<u>405,688</u>	<u>66,849</u>
NET REVENUE EXPENDITURE	<u>1,425,788</u>	<u>1,518,304</u>	<u>1,681,915</u>	<u>163,611</u>
CAPITAL AND PROJECT EXPENDITURE (NET)	235,266	101,200	122,200	21,000
Less: Funded from Earmarked Reserves	135,065	1,000	2,000	1,000
TOTAL NET EXPENDITURE	<u>1,525,988</u>	<u>1,618,504</u>	<u>1,802,115</u>	<u>183,611</u>
Financed as Follows:				
General Reserves as at 1 April 2022	528,866	488,087	542,871	
Estimated General Reserve as at 31 March 2023	542,871	409,576	450,479	
Used/(Available) to Fund Expenditure	(14,005)	78,511	92,392	
TOTAL PRECEPT	<u>1,539,993</u>	<u>1,539,993</u>	<u>1,709,723</u>	

**Note	Recommended reserve equal to 3 months net expenditure plus £30,000 contingency	386,447	409,576	450,479
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Earmarked Reserves	Actual 31.03.22	Anticipated 31.03.23
Capital Projects	376,120	319,203
Others	586,706	496,545
	<u>962,825</u>	<u>815,748</u>

PRECEPT CALCULATIONS 2024 -2025

SGC has advised the indicative Council Tax Base figure for 2024/2025 is 8,485 band D properties (this represents an increase of 178 band D properties based on the previous year)
The provisional indicative figure has been used to calculate the 2024/2025 draft budget using an estimated 10% increase in the RPI.

Tax Base	%	cost per band D House	precept raised	precept raised
2023-2024				
8,307	x	205.82	1,709,747	1,709,747

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Indicative Tax Base	% increase	Pa cost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase
2024 - 2025						
8,485	0	205.82	1,746,383	0.00	0.00	(97,928)
8,485	2	209.94	1,781,310	4.12	0.08	(63,000)
8,485	4	214.05	1,816,238	8.23	0.16	(28,072)
8,485	6	218.17	1,851,166	12.35	0.24	6,855
8,485	8	222.29	1,886,093	16.47	0.32	41,783
8,485	10.0	226.40	1,921,021	20.58	0.40	76,711
8,485	12.0	230.52	1,955,949	24.70	0.47	111,638

BUDGET SUMMARY 2024 - 2025

	2023-2024		2024 - 2025	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,574,463	1,574,463	1,670,920	96,457
Finance and Governance	513,140	513,140	538,876	25,736
	<u>2,087,603</u>	<u>2,087,603</u>	<u>2,209,795</u>	<u>122,192</u>
INCOME				
Environment and Community	397,688	397,688	360,485	(37,203)
Finance and Governance	8,000	8,000	5,000	(3,000)
	<u>405,688</u>	<u>405,688</u>	<u>365,485</u>	<u>(40,203)</u>
NET REVENUE EXPENDITURE	<u>1,681,915</u>	<u>1,681,915</u>	<u>1,844,310</u>	<u>162,395</u>
CAPITAL AND PROJECT EXPENDITURE (NET)	122,200	122,200	80,200	(42,000)
Less: Funded from Earmarked Reserves	2,000	2,000	0	2,000
TOTAL NET EXPENDITURE	<u>1,806,115</u>	<u>1,806,115</u>	<u>1,924,510</u>	<u>118,395</u>
Financed as Follows:				
General Reserves as at 1 April 2023	450,479		450,479	
General Reserve as at 31 March 2024	450,479		491,078	**
Used/(Available) to Fund Expenditure	<u>96,392</u>	<u>96,392</u>	<u>(40,599)</u>	
TOTAL PRECEPT	<u>1,709,723</u>	<u>1,709,723</u>	<u>1,965,109</u>	
	<u>1,806,115</u>	<u>1,806,115</u>	<u>1,924,510</u>	

**Note	Recommended reserve equal to 3 months net expenditure plus £30,000 contingency	450,479	450,479	491,078
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PRECEPT CALCULATIONS 2025 - 2026

SGC has advised the indicative Council Tax Base figure for 2025/2026 is 8,661 band D properties (this represents an increase of 176 band D properties based on the previous year)
The provisional indicative figure has been used to calculate the 2025/2026 draft budget using an estimated 10% increase in the RPI.

Indicative Tax Base	%	cost per band D House	precept raised	precept raised
2024 - 2025				
8,485	x	226.40	1,921,021	1,921,021

The following table shows how much precept can be raised based upon the advised indicative tax base x a percentage increase.

Indicative Tax Base	% increase	Pa cost per band D House	precept raised	Increase per band D household per annum	Increase per band D household per week	Balance required to meet the proposed % increase
2025 - 2026						
8,661	0	226.40	1,960,868	0.00	0.00	(6,735)
8,661	2	230.93	2,000,085	4.53	0.09	32,482
8,661	4	235.46	2,039,302	9.06	0.17	71,700
8,661	6	239.99	2,078,520	13.58	0.26	110,917
8,661	8	244.51	2,117,737	18.11	0.35	150,134
8,661	10	249.04	2,156,954	22.64	0.44	189,352
8,661	12.0	253.57	2,196,172	27.17	0.52	228,569

BUDGET SUMMARY 2025-2026	2024 - 2025		2025 - 2026	Budget
	Projected	Budgeted	Proposed	Incr/(Decr)
REVENUE EXPENDITURE				
Environment and Community	1,670,920	1,670,920	1,748,422	77,502
Finance and Governance	538,876	538,876	573,650	34,774
	2,209,795	2,209,795	2,322,072	112,277
INCOME				
Environment and Community	360,485	360,485	349,470	(11,016)
Finance and Governance	5,000	5,000	5,000	0
	365,485	365,485	354,470	(11,016)
NET REVENUE EXPENDITURE	<u>1,844,310</u>	<u>1,844,310</u>	<u>1,967,603</u>	<u>123,293</u>
CAPITAL AND PROJECT EXPENDITURE (NET)	80,200	80,200	91,200	11,000
Less: Funded from Earmarked Reserves	0	0	0	-
TOTAL NET EXPENDITURE	<u>1,924,510</u>	<u>1,924,510</u>	<u>2,058,803</u>	<u>134,293</u>
Financed as Follows:				
General Reserves as at 1 April 2024	491,078		491,078	
General Reserve as at 31 March 2025	491,078		521,901	**
Used/(Available) to Fund Expenditure	(40,599)	(40,599)	(30,823)	
TOTAL PRECEPT	<u>1,965,109</u>	<u>1,965,109</u>	<u>2,089,626</u>	
	1,924,510	1,924,510	2,058,803	
**Note	Recommended reserve equal to 3 months net expenditure		491,078	521,901

'WILD THINGS' - PLAY TRAIL PROPOSAL



Come and explore the WILD THINGS.... Where does the path lead you?

The proposal is to create an innovative play trail through woodland and over the streams linking two play areas one on LGV and one in Brinsham Fields – creating an unusual play feature and the only disability friendly access from the north into the park.

It has been developed collaboratively with local young children, their parents and in partnership with the Friends of Brinsham Fields, Live West housing provider, members of the Ladden Garden Village residents' group, the Home from Home Project and Yate Town Council. The scheme will make artwork that responds to the participants and engages them with woodland and nature as exciting extensions to their park visit not merely as a place you walk through to get to a play area. This wildlife themed play trail will extend the play experience and provide a vital practical link, taking the opportunity presented by two play areas, to link two communities. It has been co-designed with local people and will highlight the creativity of local people and will showcase the wildlife on their doorsteps.

Planning decisions have given us two play areas less than 30 yards from each other, with no path linking them, separated by two ditches/streams and an area of woodland. This gives us an exciting opportunity to create an all year round, woodland adventure trail. This new trail will create the ONLY access into Brinsham park from the new housing development, and the primary school immediately to the north.¹

¹ There is an access to the southeast corner of LGV on its join with Autumn Brook and an access from opposite the show homes into the western edge of the park.

Map showing the LGV play area ✳ and Brinsham Fields play area ★, with the proposed path through the woods in blue. (Note the path shown to the west from that point does not exist).



De facto access will occur, through the ditch and woodland, but only for the fit, not for buggies or wheelchair users. We have the opportunity to make this a fully accessible trail, providing:

- The only safe disability/baby buggy accessible route to the park from the north (including from the new school immediately north).
- A fully accessible woodland trail
- A magical woodland play trail linking the two play areas

At Christmas, the trail will be lit with magical creatures from Santa's team

At Easter, bunnies will hide in the trees

All year round wildlife centred play opportunities will exist in and around the trees, encouraging exploration by children of all ages.

The play experience will become one of moving between play areas through a magic woodland.

Accessible access to the park

The path will provide the only disability and baby buggy accessible entry to the park from the north. At present, the only two access points to the park from Ladden Garden Village are from the show homes on Leechpool Way, into the western area of the park, and in the south eastern corner of the site by Autumn Brook. We are seeing public demand for more access, for example, the public have pushed a path through the hedge from Webb Crescent. This access point comes through the hedge directly onto the edge of Coopers Lake and is not a safe public access point. We need to work together to find alternative, safe access

points to areas for recreation and community wellbeing. The relationship between the two play areas has already shown this is a desire line and provides an opportunity for an exciting access.

The proposed primary school site lies due north of the LGV play area, across an area of open space, so the path to the play area and park will be well used, as we have seen on other play areas near schools.

What has been done

- Through 2022 a series of four 'Wild Things' workshops have been led by Juneau Projects, the creative team behind the Home from Home. Juneau explored themes of play and woodland with local children, to identify what local young people would like to find in the woodland. Working with experts in play, with Juneau and with funding from Live West and Yate Town Council they have developed a proposal for a play trail through that woodland. Workshops with young people have identified the core theme / design. During the workshops children designed wildlife related play themes, experimented with fixing their designs to trees and explored how they see the woodland. This has informed ideas for play design in the woodland.



The proposals that came from the workshops are about encouraging children to look for wildlife, but also to play amongst the trees.

- Defacto use is already occurring, so Live West funded the construction of a ~~accessible~~ bridge over the deeper stream / ditch to reduce the risks to users (see photo above).
- Yate Town Council have a long-term lease of the park and are committed to the play trail project
- Yate Town Council have kept the play trail route clear for three years as the project has developed, and Avon Wildlife Trust have assessed the area to confirm its suitability.
- South Gloucestershire Officers, including the Public Rights of Way Officer have welcomed the concept.

What will be needed

- Create a safe wheelchair accessible permeable dust / bark path through the woods
- Create a second, wheelchair accessible, bridge over the smaller ditch
- Align the gate of the existing play area in the park to this trail
- Designate the path as a play trail with an adventure play environment in the wood
- Design and install creative play installations, using the themes children identified during the Juneau workshops
- Install signage/ interpretation boards

Outcome

This project will:

- Build on the theme of Ladden Garden Village as a woodland and wildlife centred development
- Provide disability friendly access to Brinsham Fields for LGV residents,
- Create added value to the play area LGV are funding immediately to the north, for less than the cost of a basic item of play equipment
- Create an exciting unique local play feature that will deliver publicity for Barretts and the Friends Group

Costings

Our costings indicate the project, including basic creative play opportunities requires £40,000. Core costs, for the dust and chippings path and bridge to provide an accessible link is in the region of £20,000 but may be provided in kind, reducing the project cost. The scale of the creative play opportunity, for installations along the trail, will depend on the amount the project can raise as a creative arts and play project: initial designs indicate a basic play trail could be provided for £20,000. This is less than the cost of one piece of climbing equipment in a park.

The proposal is to develop this as a joint project, between Barretts and the Town Council, and our shared commitment to working with the Friends of Brinsham Fields, Live West and the Ladden Garden Village residents' group.